

**Guidelines: Seafarers Examination & Certification Programs and Fee**

**Applicability: All Republic of Guyana certified or documented seafarers**

**Revised Seafarers Documents Fee Schedule:  
Fee Schedule (Effective as of 21<sup>st</sup> March 2021)**

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Services	Fee (US\$) (Foreign Seafarers)	Fee (US\$) (Guyanese Seafarers)
*Each Application Handling fee(administration Charges)	100	-NA-
*Examination Fee for all rank officers including MOU Officer	225	25
*All Rank officers Certificate of Competency Fee	275	60
*Radio Electronic Operator-GMDSS	150	10
* Ship Security Officer Certificate	65	5
*Continuous Discharge Certificate cum Seafarers Identity Book along with CoC	-NA-	-NA-
* Re-examination Fee after failure	275	25
* Translation Fee for examination, if taken in any language other than English	100	-NA-
* For license renewal	200	5
* For issuance of Certificate of Acknowledgement of Application	20	-NA-
* For replacement of lost officer certificate	150	5
* For Issuance of Continuous Discharge Certificate cum Seafarers Identity Book	65	5
* For issuance of Supernumerary Book	65	5
* For renewal/replacement CDC cum Seafarers Identity Book	65	5
*For issuance of Training Record Book	100	5

<b>FOR ISSUANCE OF SPECIAL QUALIFICATION CEERTIFICATES</b>		<i>Pg-2 of 4</i>
*Fee for Endorsement of Each STCW & Other value added Certificates	20	5
* For Endorsement of the following special qualification certificates; Able Seafarer Deck II/5, Ordinary Seaman II/4, and Bosun II/5.	50	10
* For Endorsement of the following special qualification certificates: Able Seafarer Engine III/5, Oiler/Motorman, Electrician, Welder and Pumpman	50	10
* All tankerman special qualification certificates Endorsement	20	2
* Examination Fee to take Able Seafarer Deck, Able Seafarer Engine, or other Rating exam	25	2
<b>Other Related Fee</b>		
• Direct Application Submission to Regional Offices Fee	125	5
• Courier Fee	50	2

***Any query regarding seafarers Certification & Fee should be directed to:***

***Regarding Certification:*** [Seafarers@imsag.org](mailto:Seafarers@imsag.org)

***Regarding Fee:*** [accounts@imsag.org](mailto:accounts@imsag.org)

Fees may be paid by credit card, wire transfer and by check or money order. Instructions for payment are outlined in Payment Instructions Guidelines.

For details regarding the fee transfer contact accounts division: E.mail: [accounts@imsag.org](mailto:accounts@imsag.org)

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**A) STCW 1978 (As Amended) - The Manila Amendments**

The provisions of the Manila Amendments will come into full effect on 01 January 2017. All seafarer documentation issued by the Guyanese Registry will be required to comply with the provisions of the Manila Amendments.

Pursuant to STCW 1978, as amended, please note the following requirements:

**A(i). To obtain a NEW STCW 1978, as amended Guyanese officer's endorsement, the following must be submitted:**

1. IMSAG Seafarers Application Form
2. Fee as Applicable
3. 2 Pictures (1.75" x 1.75");
4. Physical Fitness Certificate issued within the last 12 months.
5. Copy of national passport;
6. Copy of all STCW 1978, as amended, national certificate or Guyanese Certificate;
7. Copy of all seetime acquired within the last 5 years.

**A (ii): To renew based on a completion of STCW 1978, as amended, courses and a valid Guyanese certificate (obtained by Guyanese examination), the following will need to be submitted:**

1. IMSAG Seafarers Application Form
2. Upgrade Fee as applicable
3. 2 Pictures (1.75" x 1.75");
4. Physical Fitness Certificate issued within the last 12 months;

5. Copy of national passport;
6. Copy of all STCW 1978, as amended, Guyanese Certificate;
7. Training Record Book.

**Furthermore, Navigational Officers must also submit the following:**

1. GMDSS Certificate;
2. Automatic Radar Plotting Aids (ARPA) Course Completion Certificate;
3. Bridge Resource Management Training Course Completion Certificate; and
4. Electronic Chart Display and Information Systems (ECDIS).
5. Medical Care Course Completion Certificate (*required for Master and Chief Mate ONLY*).

**Furthermore, Engineering Officers must also submit the following:**

1. High Voltage Training Certificate;
2. Engine Room Resource Management;
3. ETO's must submit their training record book.

**A(iii): If you do not have a STCW 1978, as amended national certificate, you may be eligible to take the Guyanese exam for the certification sought. Please see Examination Guidelines.**

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